

2012 ARTIST APPLICATION

If you have any questions or concerns, contact:
 Venues Event Planning, LLC
 4212 Salerno Road S.
 Jacksonville, FL 32244
 (904) 509-9234
 Email: Venues@comcast.net
 Website: www.venuesplanning.com

Venues

Event Planning

Name _____ Business Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Cell Phone _____ Website _____

Individual Checks must be written for each fee. Application Fee Booth Fee Spring Show Fall Show
 Make all Checks payable to Venues Event Planning \$25 \$200 per 10x10
 *\$225 per 10x10 Corner

A \$25 charge for each returned check. * Limited corner booths: 1st come, 1st serve

MEDIA:

<input type="checkbox"/> Ceramics/Pottery	<input type="checkbox"/> Sculpture	<input type="checkbox"/> Other (Use Description)	Description: _____ _____ _____ _____
<input type="checkbox"/> Painting (Description)	<input type="checkbox"/> Mixed Media	<input type="checkbox"/> Jewelry	
<input type="checkbox"/> Photography	<input type="checkbox"/> Glass	Jewelry Price Range \$_____ to \$_____	



Pay Online or by Phone! Credit Card Type: Visa Mastercard

Name on Card _____ Card #: _____

Code on Back _____ Exp Date _____ Signature _____

Applicant hereby releases and forever discharges Venues Event Planning, LLC and all other participating and sponsoring organizations from any responsibility, personal liability, loss or damage in connection with this show. Venues Event Planning, LLC, reserves the right to make final interpretation of the rules. An application is a commitment to the show. As stated in the Vendor Rules, I understand the refund policy. **I confirm that the works entered, exhibited and sold are created by myself.** If the artist/vendor is accepted into the show they agree to all Venues to use visuals of their work in any promotional or advertising capacity. I have read, understand and agree to abide by all Venues Event Planning, LLC, rules and regulations, and certify the accuracy of the foregoing statements.

Signature _____ Date _____

MAIL APPLICATION AND FULL PAYMENT TO: Venues 4212 Salerno Road S. Jacksonville, FL 32244	Check List! <input type="checkbox"/> Application Fee (*Separate Check) <input type="checkbox"/> *Booth Fee Check (N/A if making online payment) <input type="checkbox"/> 4 Pictures & 1 of booth <input type="checkbox"/> 2 nd page (signed) to this application
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Artist Application

APPLICATION INFORMATION AND FEES

This a juried show. Each applicant must submit the following:

1. A completed application form- both pages.
2. Four photos representative of work that will be sold at the festival and one slide of your outdoor display booth. All cd's must include the artist's name.
3. A self-addressed envelope must be enclosed with postage sufficient for notification and/or return of materials if necessary.
4. CD's will be returned to approved exhibitors on the date of the show.
5. A non-refundable **processing fee** of \$25.00 made payable to Venues Event Planning.
6. A **booth fee** of \$200.00 (corner booths \$225.00) made payable to Venues Event Planning. The Booth Fee will not be deposited until the artist's application is approved. Online payments will be issued a credit if not approved.

ARTIST RULES

1. All work must be original, signed by the artist or craftsman. No imports or work created from commercial methods (kits, molds, etc) will be accepted.
2. Artists may exhibit artwork only in the category in which accepted. The categories are: Painting, Photography, Sculpture, Clay, Wood, Glass, Mixed Media, Other and Jewelry. No artwork or storage is permitted outside the booth except behind the rear wall of the booth. The organizer reserves the right to require exhibitors to maintain such storage in an orderly fashion. The organizers and sponsors will not be responsible for any property losses.
3. The work displayed must be substantially the same as that presented on the application. Otherwise, the organizer reserves the right to ask the artist to leave and the booth will be forfeited.
4. All items must be appropriate for family viewing. The organizer has the right to reject any non-juried or inappropriate items.
5. Pictures will be held to verify that the work is as represented in the application and returned to at the show.
6. Artists must be present for both days of the festival (**no representatives**). Artists who break down displays and/or depart before closing time on any day of the festival may not be allowed to return to future shows.
7. Artists must be with their exhibits during judging to be eligible for an award, if applicable. Displays of ribbons or awards from previous shows will not be permitted.
8. Artists must individually comply with State of Florida tax regulations.
9. No alcoholic beverages are permitted at the festival.
10. Exhibitors agree to conduct themselves in a respectful, cooperative manner. Any behavior deemed inappropriate by the festival operators may result in expulsion.
11. Electricity is NOT available. **All generators used must be gas, silent and have prior approval.**
12. Smoking will not be permitted while in the festival area.
13. No nails, bolts or any other attachments to the pavement are allowed.
14. Tents must be fire retardant and appropriately weighted- minimum 30lbs per leg.
15. The application, when accepted is considered the artist's and/or craftsman's commitment to show on both days of the festival. **All cancellations must be made in writing (E-mail will be accepted.) No refunds will be made with less than 60 days left to the show date.**
16. **All shows are rain or shine. Venues does not allow for a rain date. There are no refunds.**
17. **The exhibitor is responsible for the entire show fee if the event is cancelled with less than 60 days prior to the show. There are no exceptions to this rule.**
18. **Overnight security will be provided, but Venues or its directors, employees, agents, successors and/or assigns will not be responsible for theft or damage of any and all items.**

EXHIBITION INFORMATION

Please refer to the vendor rules which will be included in your exhibitor package for all information relating to booths, parking, set-up, breakdown, etc. as these guidelines will be strictly enforced.

ARTIST NOTIFICATION

Jury selection begins approximately 6 weeks prior event. Upon jury selection, notification will be made to all artists. All accepted exhibitors will receive booth space assignments, maps, unloading instructions and setup procedures by Email. Should you not be accepted, a refund of the booth fee will be mailed with any pictures/CD enclosed.

Venues Event Planning, LLC reserves the right to refuse space to or remove any exhibitor that does not comply with, accept or cooperate with these guidelines or the visual standards expected even if they have already been accepted into shows as these guidelines can change at any time and be specific to each show. My signature below indicates acceptance of these terms and conditions.

Signature of Artist: _____

Date: _____